



11/12/2025 A.S. Board of Directors Meeting

Associated Students San Jose State University

Wednesday, November 12, 2025 at 3:00 PM PST to Wednesday, November 12, 2025 at 5:30 PM PST

Student Union Meeting Room 1A, Zoom: <https://sjsu.zoom.us/j/85916216835>

Agenda

I. Call to Order

II. Land Acknowledgement

III. Roll Call

IV. Approval of the Agenda

V. Consent Agenda

If passed by unanimous consent of the Board of Directors, all items listed will be approved simultaneously. Items can be pulled for separate discussion at the request of a Board member without a motion or a second.

A. Approval of the Minutes

B. Action Item: Appoint Ash Chavez to Lobby Corps as a Student-at-Large

Director Akin is appointing Ash because they understand advocacy as listening, following up, and pushing for real change. Ash cares about making resources like the BayPass more accessible and leads in a way that's committed, driven, and genuinely supportive of others. They're a problem-solver who consistently shows up and is ready to grow in public speaking and lobbying. And importantly, Ash is willing to engage with people they disagree with and think critically through conflict, which is exactly the mindset Lobby Corps needs right now.

C. Action Item: Appoint Abeeja Wilson to Lobby Corps as a Student-at-Large

Director Akin is appointing Abeeja Wilson because she approaches advocacy with intention and clarity. Abeeja actively keeps herself informed through multiple sources and seeks balanced perspectives, which shows she's not just reacting to dialogue; she thinks critically before acting. Her leadership style is driven, focused, and collaborative, and she naturally steps into the role of an organizer who brings structure and direction to a team. Abeeja is passionate about addressing exclusion and believes advocacy starts with identifying the real issues impacting students, which aligns directly with Lobby Corps' mission. She's also committed to growing her ability to articulate ideas clearly and wants to be deeply involved in student leadership. Her mindset, discipline, and desire to contribute to meaningful change make her a strong addition to Lobby Corps.

D. Action Item: Excuse Director Mallari from Office Hours for 11/24-11/25

Director Mallari will be going back to her hometown on 11/21 and won't be present for her office hours.

E. Action Item: Excuse Director Subramanyan from Office Hours for 11/24

Director Subramanyan will be traveling to India due to personal obligations, so she won't be present for her office hours.

VI. Public Forum

Public Forum is intended as an opportunity for any member of the public to address the Associated Students Board of Directors regarding any issues affecting SJSU students. Speakers are allowed 3 minutes each to speak. Please sign in on the clip board if in person or if you are online sign in using chat for minute recording purposes.

VII. Interim Executive Director's Informational Report (4 minutes)

VIII. University Administration's Informational Report (3 minutes)

IX. Student Union's Informational Report (3 minutes)

X. Action Items

A. Unfinished Business

B. New Business

1. Discussion Item: Quarter One Financials

Presenters: Jim Westbrook, Rishika Joshi

Controller Joshi and Financial Planning and Analysis Special Assistant Jim Westbrook will present the financials update from Quarter One for the A.S. Organization.

2. Discussion Item: CFAC Instructional Related Activity Fee Update

Presenter: Mari Fuentes-Martin

A representative from CFAC will share updates regarding the Instructional Related Activity Fee Timeline.

3. Discussion Item: First Read of MOU to Approve \$62,841.90 from A.S. Reserves for Transportation Demand Management Plan

Presenter: Kingson Leung

Guest: Shannon O'Halloran

Transportation Demand Management reduces traffic and parking demand by distributing trips across multiple modes of transportation. By analyzing existing alternative transportation and parking conditions, TDM plans identify cost-effective strategies. Associated Students is requesting 50% of the funds to cover the cost of the TDM plan.

4. Action Item: Approve \$442.17 for the "Build One, Make One" Activity during the Hunger & Homelessness Resource Fair

Director Brown is requesting funding for the "Build One, Make One" Activity during the Hunger & Homelessness Resource Fair.

5. Action Item: Approve \$532.00 to Provide Meal Swipes to Students

Director Brown is requesting funding to provide meal swipes to students.

6. Informational Item: Explanation of Interim Executive Director Evaluation Logistics

Presenter: Katelyn Gambarin

President Gambarin will discuss the Executive Director evaluation process and timeline.

7. Action Item: Remove President Gambarin from the Lobby Corps Committee for Spring 2026

Presenter: Katelyn Gambarin

President Gambarin will be unable to serve on Lobby Corps due to a class conflict.

8. Action Item: Appoint a Director at Large to Serve on Lobby Corps Committee

Lobby Corps meets every 1st and 3rd Wednesday of the month from 4:30-6pm.

9. Action Item: Appoint a Student to the Outstanding Professor Award Committee

Presenter: Katelyn Gambarin

Please see the attached items for the committee description and timeline.

10. Action Item: Appoint a Student to the Outstanding Lecturer Award Committee

Presenter: Katelyn Gambarin

Please see the attached items for the committee description and timeline.

11. Informational Item: Associated Students Marketing Department Presentation (Time Certain: 3:30pm, Max: 5 minutes)

Presenter: Dane Paul Andres

Interim Executive Director Leung and the A.S. Leadership Team are committed to ensuring that the Board of Directors has comprehensive knowledge of the A.S. Departments. To facilitate this, during each meeting this fall semester, one or two AS Departments will present a informational item, providing deeper insights into their areas of focus. Each presentation will be a maximum of 5 minutes.

12. Informational Item: Associated Students Events Department Presentation (Time Certain: 3:35pm, Max: 5 minutes)

Presenter: Andrea Manucat

Interim Executive Director Leung and the A.S. Leadership Team are committed to ensuring that the Board of Directors has comprehensive knowledge of the A.S. Departments. To facilitate this, during each meeting this fall semester, one or two AS Departments will present a informational item, providing deeper insights into their areas of focus. Each presentation will be a maximum of 5 minutes.

13. Discussion Item: First Read of California Health & Human Services Agency Board Resolution for the A.S. Child Development Center (Time Certain: 3:40pm)

The Board Resolution from the California Department of Social Services, if approved, allows the designated A.S. staff listed in the attached document to continue signing all contract related documents related to the the A.S. Child Development Centers' contract with the California Department of Social Services for the purpose of providing child care and development services for the 26/27 year.

14. Discussion Item: Understanding the A.S. Recognized Student Organization Grant Process (Time Certain: 3:50 pm, Max: 10 minutes)

Presenter: Rishika Joshi

Controller Joshi will provide the Board of Directors with an overview of the A.S. Recognized Student Organization Grant Process. This presentation aims to give the Board a clear understanding of how \$175,000 of the A.S. budget is allocated to support student organizations. As these funds come directly from student fees, it is important for the Board to have a detailed understanding of how this process operates, rather than viewing it as just one of the many A.S. functions.

XI. Executive Officer Reports (4 minutes each)

- A. President**
- B. Vice President**
- C. Controller**

XII. Directors' Reports (3 minutes each)

- A. Director of Academic Affairs**
- B. Director of Business Affairs**
- C. Director of Co-Curricular Affairs**
- D. Director of Communications**
- E. Director of Intercultural Affairs**
- F. Director of Internal Affairs**
- G. Director of Legislative Affairs**
- H. Director of Student Resource Affairs**
- I. Director of Student Rights and Responsibilities**
- J. Director of Sustainability Affairs**

XIII. Announcements

XIV. Adjournment